



PARK PRIMARY SCHOOL

Mathews Park Avenue, London E15 4AE
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Re: Park's plans to gradually increase its numbers from week commencing 8/6/20

2nd June 2020

Dear Parents, Carers and Community of Park Primary,

I trust you have managed to have a form of break over the half term and have allowed yourself some time away from being the 'teacher'. All I can say is, thank goodness the weather has been kind!

As you know, Park has been open over the past ten weeks and in fact has had very many children on site. This will continue to be the case as we gradually plan to increase our numbers. These children who have been on site will, as of now, be referred to as **Pod 1**.

Having met with the Governing Board last night (1/6/20) to review the risk assessment and look at the intended plans, I can now share with you Park's road map for provision for June 2020. Below you will see the plan for our gradual increase on a week by week basis.

Please be advised, at this point, that any provision offered will not look like that which the children remember from before. Social distancing, smaller class sizes, no sharing of resources and limited independent movement, as well as more space needed for fewer children, means that things will look very different; we appreciate that this may be very challenging for the children. Whilst we will be endeavouring to offer as much normality as we can, it is important that there are realistic expectations. Wherever possible, the children will be taught by a member of staff who is familiar to them. However it will be necessary for some children to be taught by a different teacher, in a classroom that is not their own and potentially with other children who are not in their own class. Where children are staying all day, their lunchtime will not always be the same, they will be eating in the classroom and they will not be allowed to attend the toilet on their own. All of this detail will be provided at the point of you accepting an offer of a place for your child but I feel it necessary to state this at this time. Please do feel free to email any questions to the email address above.

We will be using a variety of entrances and exits and we will be staggering start and finish times. Additionally we will not always be doing a full week in order to allow for: children's age-appropriate learning needs; cleaning requirements and staff workload (given that staff will be having to work on site as well as remotely to ensure that all children continue to receive some level of education).

Parents and carers of children in **Pod 1**, who have been in attendance over the past ten weeks, will receive a letter on 3.6.2020 which will outline changes that will be in place from week commencing 8.6.2020.

Parents and carers of children in Year 6 will receive a letter outlining the Year 6 (**Pod 2**) offer on 3.6.2020. You should expect a phone call from your child's class teacher on Thursday or Friday of this week to determine whether or not you wish for your child to start attending from Wednesday 10th June.

As always please be reassured that we are doing all we can, as soon as we can, to offer your children an age-appropriate place at school in order to meaningfully continue their education.

Yours faithfully and respectfully,

Natasha Ttofalli

Synopsis of content: Please see below for our plan for gradual increase. As stated, the health and safety of Park's community is at the heart of everything we do. We will do what we can do, when we feel able to do it. We know your children's education is our core business but we have to be guided by what is possible, within guidelines, at this time.

Week commencing:	Who is in school	When	Where Entrance/ Exit to be used	Communication to be expected & when
1/6/20	Children who are deemed vulnerable and those of key workers (Pod 1)	Offer = All day , every day Parents to advise exactly when their child is in.	Double gates onto Ham Park Road	-Whole school letter -Letter to parents immediately affected by this increase. You will need to decide where you wish for your child to be as explained in the letter. We will call to discuss.
8/6/20	Children who are deemed vulnerable and those of key workers (Pod 1)	Offer = All day , every day Parents to advise exactly when their child is in.	<u>Reception entrance on Eleanor Road.</u> <u>Entry time to be advised</u>	Pod 1 and Pod 2 communication between school and home to clarify the expectations, if you choose to send your child in, please be advised that they will be expected to attend every session they are offered; they cannot switch between pods. Additional school rules will apply.
	Y6 Children (Pod 2)	Children in - Weds 10th and Thurs 11th only. <u>No school on 8th, 9th and 12th June</u>	Children to enter on Mathews Park Avenue - Y6 parents not to enter the school site. Letter to confirm entrance time.	
15/6/20	Children who are deemed vulnerable and those of key workers (Pod 1)	Offer = All day , every day Parents to advise exactly when their child is in.	<u>Reception entrance on Eleanor Road.</u> <u>Entry time to be advised</u>	Pod 1, Pod 2 and Pod 3 communication between school and home to clarify the expectations, if you choose to send your child in, please be advised that they will be expected to attend every session that they are offered; they cannot switch between pods. Additional school rules will apply.
	Y6 Children (Pod 2)	Children to be in on 15th, 16th, 17th and 18th June. <u>No school on 19th June</u>	Children to enter on Mathews Park Avenue - Y6 parents not to enter the school site. Letter to confirm entrance time.	
	Y1 Children (Pod 3)	Children to be in on Weds 17th, Thurs 18th and Fri 19th only. Half days. Times to be stated separately.	Double gates onto Ham Park Road	
22/6/20	Children who are deemed vulnerable and those of key workers (Pod 1)	Offer = All day , every day Parents to advise when their child is in.	<u>Reception entrance on Eleanor Road.</u> <u>Entry time to be advised.</u>	Pod 1, Pod 2, Pod 3 and Pod 4 communication between school and home to clarify the expectations, if you choose to send your child in, please be advised that they will be expected to attend every session that they are offered; they cannot switch between pods. Additional school rules will apply.
	Y6 Children (Pod 2)	Children to be in on 22nd, 23rd, 24th and 25th June. <u>No school on 26th June.</u>	Children to enter on Mathews Park Avenue - Y6 parents not to enter the school site. Letter to confirm entrance time.	
	Y1 Children (Pod 3)	Children to be in every day for 3 hours only. Exact times to be confirmed in Y1 letter	Double gates onto Ham Park Road	
	Early Years (Nursery and Reception) (Pod 4)	It is likely that Nursery provision will be in the morning and Reception in the afternoon, This will depend on how many children we are likely to have in school. Please let us know of your intentions.	Little Park All Reception and Nursery provision to be based at Park's Nursery	
29/6/20	This is yet to be advised depending on numbers of staff and children in school and any new Government information that we might receive.			