



PARK PRIMARY SCHOOL

Mathews Park Avenue, London E15 4AE
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3/6/ 2020

Re: Arrangements at school from 8/6/20 for children in [Pod 1](#)

Dear parents and carers of children who have been attending school (now known as Pod 1),

As you will know, Park is intending to increase the numbers of children attending school from next week and this letter will set out how this will affect the offer to your children.

Please may I begin by stating that it has been a pleasure to be able to support you at this very challenging time and your children have been incredible throughout. Thank you.

As I hope you will understand, now that we will have more children on site, some things will need to change in order that we are able to follow government guidelines and commit to the safest practice possible.

From Monday 8th June your children will be:

- asked to enter the site from the school entrance on Eleanor Road;
- given a time to arrive and, if they do not arrive within that 'window' they will not be allowed in;
- assigned to a 'bubble' (class) where there will be key workers in each bubble;
- taught in 'bubbles' but will be expected to stay still as much as possible, they will have an allocated desk and equipment and there will be plenty of break times but when they are in their classes, they will be expected to restrict their movement;
- given very few resources so that we limit what is being touched and by whom.

You, as parents and carers, will be asked to:

1. Inform us weekly (by Wednesday pm) of the days your child/ children are to be in the following week by email or by phoning the school office. We will ask you to share the days that you require from the week beginning 8.6.2020 when we call to confirm your choice.
2. Refrain from coming on to the school site.
3. Dress your child appropriately for a range of activities (indoor and out).
4. Send your children in with only the things they really need.
5. Wash their clothes daily.

If your child may have future access to Pod 2, 3 or 4, we would ask that you make the choice **now** as to which provision you wish for your child to access. **Children will not be able to switch pods.**

Please consider this carefully as not all pods will have the same offer. Pod 1 is the only pod which will have the offer of full time provision, every day of the week. You will receive a phone call and it is for you to decide; we will ask you to confirm your choice and to remain committed to it..

Yours respectfully,

Natasha Ttoffali

Synopsis of content: **You will receive a call from us in the next two days for you to state your intentions for your child's provision. It is essential that we have this information so that we can plan effectively and minimise risks wherever possible.**