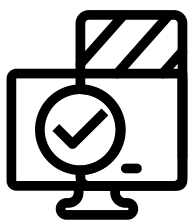


# Increasing Numbers at Park

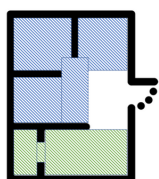


## A Guide for Parents/ Carers of Pupils in Pod 3



### 1 CONFIRM PLACE

Thank you for confirming a place for your child in Pod 3. Please could we remind you that they must attend school every day unless you telephone the school/ email by 8:55am to advise us otherwise. This is for safeguarding purposes.

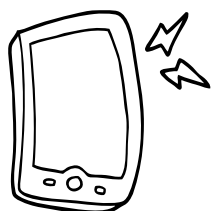


### 2 PODS AND BUBBLES

You will hear us using the terms Pods and Bubbles.

The school building has been separated into **Pods** (different areas in the building incorporating different rooms).

**Bubbles** are small groups of children and adults (in effect, mini classes) within the pods. Bubbles should not mix.

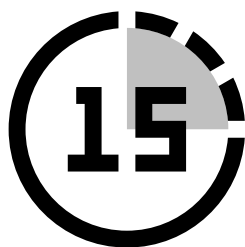


### 3 COMMUNICATION

Please ensure we have your most up to date contact details. It is very important that we are able to contact you easily should we need to.

If you have changed your phone number or would like to add/ change your named emergency contacts, please let us know.

If you have any queries or wish to speak to us, please call the school (020 8534 4065) or email ([info@park.newham.sch.uk](mailto:info@park.newham.sch.uk)). Parents/ carers will not be able to access the school office.



### 4 ARRIVAL AND DEPARTURE

You will have been informed which 'bubble' (group of children) your child will be part of; the room that their bubble will be based in; their 15 minute flexible arrival time window; and their departure time. **Children who arrive outside of their arrival time will not be allowed to attend school on that day.** If you arrive early, please wait away from the school grounds.

Year 1 children should be brought to the playground gates (the gates the children usually leave from). Only one parent/ carer will be allowed to enter the playground with their child. Upon arrival the children should line up with their bubble teacher.

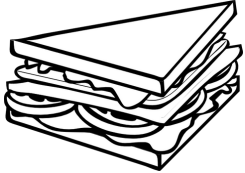
At your child's allocated departure time, parents/ carers will need to wait by the playground gates until your child is released to you. Please maintain social distancing whilst you wait for your child. Once you have collected your child, please move away from the school premises to allow other parents to collect their children whilst maintaining a 2 metre distance.



## 5 BELONGINGS

Wherever possible, children should not bring belongings into school from home, apart from their own water bottle (labelled with their name) and sun cream and a hat if the weather is hot.

In school, each child will be given their own equipment to use which they should not share with others.



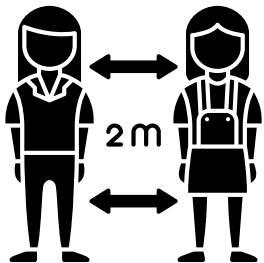
## 6 LUNCH

The children will be provided with a packed lunch which they will eat in the classroom. It would be our preference for the children to have a school packed lunch to reduce the amount of items being brought into school. If your child does wish to bring their own lunch into school, it will need to remain in their bag under their table. Please could we remind you that nuts are not allowed.



## 7 PE

Please ensure your child wears clothing to school every day that is appropriate for PE. The children will not need a separate PE kit.



## 8 SOCIAL DISTANCING

We understand that maintaining a 2m distance between each other is really challenging and not always possible but we will be reminding our Park Community (children, families and staff) to do this as much as possible. Please support us by reminding your child of the importance of social distancing outside of school as well as in.



## 9 GOOD HYGIENE

The children will be asked to wash their hands at regular points throughout the day. We ask that you do not send your child to school with their own hand gel please. There is sufficient hand gel and soap in school for the children to use. We will be reminding the children to 'catch it, bin it, kill it' if they cough or sneeze. Please remind them to do this at home too so that it becomes usual good practice without reminders being necessary.

Please ensure that your child's clothes are washed daily. Where this isn't possible, please bag up your child's clothes when they arrive home and wait for at least 72hrs before your child wears them again.



## 10 ILLNESS (NOT COVID-19 RELATED)

If your child is ill (not Covid-19 related), and they are too poorly to send to school, please call the school office to tell us why your child is absent, as you usually would.

If your child becomes ill in school (not Covid-19 related) they will visit their Pod Welfare Room. If the first aider thinks that they need to go home, they will contact you and ask you to come to collect them.

When your child is well enough, they can return to school.



## 11 COVID-19 RELATED ILLNESS

If anyone in your household displays any of the symptoms of coronavirus (Covid-19), you must stay at home (self isolate) and follow the government guidelines. Please phone the school office to let us know.

The main symptoms of coronavirus are:

- a high temperature
- a new, continuous cough
- a loss or change to your sense of smell or taste
- diarrhoea (in children)
- a new runny nose or one that has got worse over the last few days



You should arrange for testing and let us know when you receive the results of the test.

Visit the NHS website for further information:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

If your child (or any adult in school) displays any symptoms of coronavirus, they will be taken to their Pod Isolation Room and you will be asked to come and collect them. Please note that the first aider will be wearing PPE if they are looking after a child/ adult with these symptoms.

A test should be arranged and the results shared with the school as soon as possible.

If anyone tests positive for coronavirus, the entire bubble will be sent home to self-isolate. Should this happen, we will be communicating with you further.



## 12 KEEP TALKING TO US!

In these unusual times, one of the things we are missing most of all (apart from the children it goes without saying) is our face to face contact with you. Please remember that whilst there is still a need for us to restrict that face to face contact, it doesn't mean we don't want to hear from you. If you have any questions at all, or want to talk to us about anything, please call the office or email and we will get back to you as soon as we can.