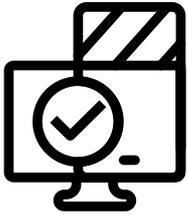


Increasing Numbers at Park

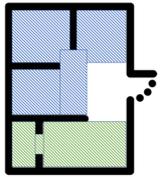


A Guide for Parents/ Carers of Pupils in Pod 4



1 CONFIRM PLACE

Thank you for confirming a place for your child in Pod 4. Please could we remind you that they must attend school every day unless you telephone the school/ email by 8:55am to advise us otherwise. This is for safeguarding purposes.

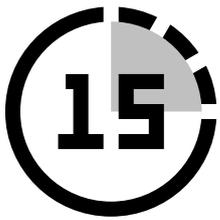


2 PODS AND BUBBLES

You will hear us using the terms Pods and Bubbles.

The school building has been separated into **Pods** (different areas in the building incorporating different rooms).

Bubbles are small groups of children and adults (in effect, mini classes) within the pods. Bubbles should not mix.

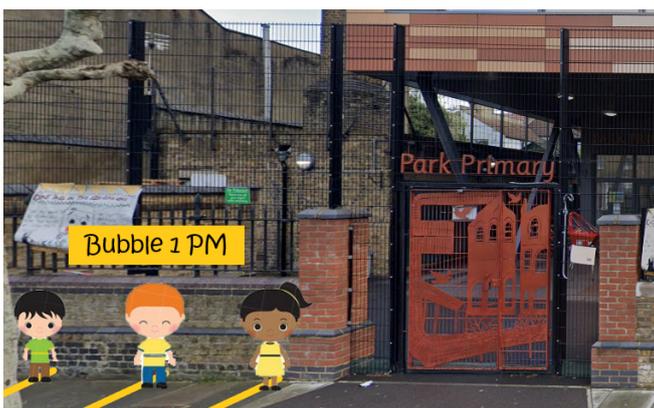


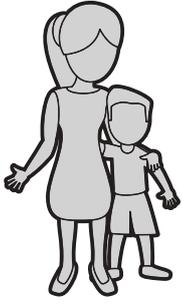
3 ARRIVAL AND DEPARTURE

You will have been informed which 'bubble' (group of children) your child will be part of; the location that their bubble will be based in; their 15 minute flexible arrival time window; and their departure time. **Children who arrive outside of their arrival time will not be allowed to attend school on that day.** If you arrive early, please wait away from the school grounds.

Your child should line up with you at their designated bubble location. When they reach the front of the line, they should be handed over to the teacher. Parents and carers will not be allowed to enter the building.

At your child's allocated departure time, parents/ carers will need to line up in the same place that you dropped your child off and wait until your child is released to you. Please maintain social distancing whilst you wait for your child. Once you have collected your child, please move away from the school premises to allow other parents & carers to collect their children whilst maintaining a 2 metre distance.





4 SETTling YOUR CHILD

We understand that having been away from school for such a long period of time, your child may be anxious about returning to school. If your child is reluctant to leave your side, or is upset when you drop them off, their teacher will do all they can to reassure them and encourage them into the building.

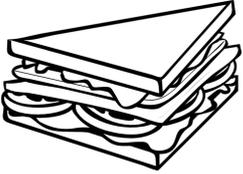
If however, your child has not entered the building within their drop off time, you will be asked to take them home. You should then expect a call from their teacher later in the day to talk through your child's anxieties and how we can support them to try again the next day.



5 BELONGINGS

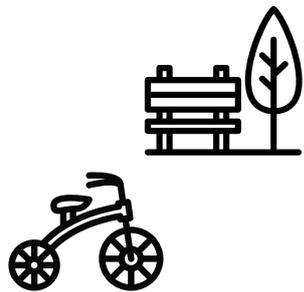
Wherever possible, children should not bring belongings into school from home, apart from:

- their own water bottle (labelled with their name);
- sun cream and a hat if the weather is hot;
- and a change of clothes for your child to change into if they have an accident. (Please note that if your child soils themselves, we will ask you to come and collect them.)



6 LUNCH (RECEPTION CHILDREN ONLY)

The children will be provided with a packed lunch which they will eat when they arrive. It would be our preference for the children to have a school packed lunch to reduce the amount of items being brought into school. If you do choose to send your child with their own packed lunch, please could we remind you that nuts are not allowed.



6 ACTIVITIES & SPACES

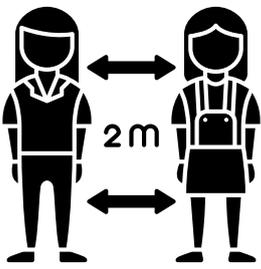
Your child will take part in a range of activities across the day and week. These will take place at Little Park (in the hall and the garden), at the main school (in the Reception Garden and Columbus classroom) and over at the park (including the Forest School area).



7 CLOTHING

Please ensure your child is dressed appropriately for a range of activities each day. Please also ensure it is suitable for the weather.





8 SOCIAL DISTANCING

We understand that maintaining a 2m distance between each other is really challenging and not always possible (especially with the youngest children) but we will be reminding our Park Community (children, families and staff) to do this as much as possible. Please support us by reminding your child of the importance of social distancing outside of school as well as in.



9 GOOD HYGIENE

The children will be asked to wash their hands at regular points throughout the day. We ask that you do not send your child to school with their own hand gel please. There is sufficient hand gel and soap in school for the children to use. We will be reminding the children to 'catch it, bin it, kill it' if they cough or sneeze. Please remind them to do this at home too so that it becomes usual good practice without reminders being necessary. Please ensure that your child's clothes are washed daily. Where this isn't possible, please bag up your child's clothes when they arrive home and wait for at least 72hrs before your child wears them again.

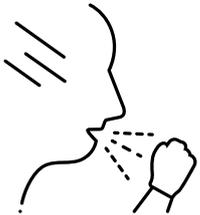


10 COVID-19 RELATED ILLNESS

If anyone in your household displays any of the symptoms of coronavirus (Covid-19), you must stay at home (self isolate) and follow the government guidelines. Please phone the school office to let us know.

The main symptoms of coronavirus are:

- a high temperature
- a new, continuous cough
- a loss or change to your sense of smell or taste
- diarrhoea (in children)
- a new runny nose or one that has got worse over the last few days



You should arrange for testing and let us know when you receive the results of the test.

Visit the NHS website for further information:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

If your child (or any adult in school) displays any symptoms of coronavirus, they will be taken to their Pod Isolation Room and you will be asked to come and collect them. Please note that the first aider will be wearing PPE if they are looking after a child/ adult with these symptoms.

A test should be arranged and the results shared with the school as soon as possible.

If anyone tests positive for coronavirus, the entire bubble will be sent home to self-isolate. Should this happen, we will be communicating with you further.



11 ILLNESS (NOT COVID-19 RELATED)

If your child is ill (not Covid-19 related), and they are too poorly to send to school, please call the school office to tell us why your child is absent, as you usually would.

If your child becomes ill in school (not Covid-19 related) they will visit their Pod Welfare Room. If the first aider thinks that they need to go home, they will contact you and ask you to come to collect them.

When your child is well enough, they can return to school.



12 COMMUNICATION

Please ensure we have your most up to date contact details. It is very important that we are able to contact you easily should we need to.

If you have changed your phone number or would like to add/ change your named emergency contacts, please let us know.

If you have any queries or wish to speak to us, please call the school (020 8534 4065) or email (info@park.newham.sch.uk). Parents/ carers will not be able to access the school office.

13 KEEP TALKING TO US!

In these unusual times, one of the things we are missing most of all (apart from the children it goes without saying) is our face to face contact with you. Please remember that whilst there is still a need for us to restrict that face to face contact, it doesn't mean we don't want to hear from you. If you have any questions at all, or want to talk to us about anything, please call the office or email and we will get back to you as soon as we can.

