



PARK PRIMARY SCHOOL

Mathews Park Avenue, London E15 4AE
Tel: 020 8534 4065 • Email: info@park.newham.sch.uk

4/9/20

Re: Welcome back (and a few things we need to remind you of)

Dear Parents, Carers and Community of Park Primary,

I hope you have all had a relaxing and safe summer break and that you are feeling refreshed to begin the year ahead.

Please be advised that Park's risk assessment has been added to our website and it is accessible for you to view all the measures which are in place to support us to be as safe as possible. Please may I reiterate, there are no guarantees; we will do all we can at all times to keep your children and ourselves safe and we will apply all necessary measures to mitigate the risks but the risks may still be there. The risk assessment can be seen simply in three parts:

- What are we doing to prevent cases of Covid 19 entering Park?
- What are we doing to limit its spread if it does?
- What will we do if there are confirmed cases?

We are aware that there may be questions and anxieties and, indeed, in some cases desperation to return to some kind of routine and normality. We look forward to seeing you all but please may I first remind you that, in order to limit numbers and increase the time we can give to individuals, we are inviting children in for only **two days per week in w.c 7/9 and 14/9** (although as stated many times, should you need us to accommodate your children for four days each week, please let us know - info@park.newham.sch.uk - FAO Zakiya Sharif).

Please refer to the [FAQ letter](#) sent home on 14.7.20 for the days that your children are expected to attend in the next two weeks. **Please be advised that school is closed on Friday 11th and Friday 18th September to all children in years 1-6.** All children will be returning to last year's classes with last year's teacher (wherever possible) next week and then they will be in their new classes in w.c. 14th September.

As you will be aware, a staggered arrival and departure timetable has been put in place so that we can avoid unnecessary congestion; please see [Staggered Start and Finish Times](#). These times will apply from w.c.7th and will remain for the foreseeable future. Next week (week beginning 7th September) please use the arrival and departure times in accordance with the year group your child is going into (for example, if your child will be moving from Reception to Year 1, please arrive at school between 9:00-9:10am and collect your child at 3:15pm). Please also be advised that it is essential that you adhere strictly to your time window. The reason for staggering is to control the numbers entering and exiting at any given time. Please stick to your times. Your children will be able to wait for siblings in the playground but you will need to be there and accompany your children.

Please may I draw your attention to the parent info sheet produced by Newham which contains handy hints and tips: [Parent Information Sheet](#). We are doing all that we can to keep your children safe and to allow them to feel happy and comfortable in their return to school.

You can support us in this process by encouraging them to:

1. keep their distance from each other wherever possible;
2. avoid touching things unnecessarily;
3. wash their hands properly and regularly
4. avoid touching their face wherever possible;
5. avoid sharing equipment and resources;

You can help us by:

- washing their clothing often and changing their clothes when they arrive home from school;
- understanding that, because we need to minimise the number of people on site, all communication now needs to be via phone 02085344065 or email info@park.newham.sch.uk;
- being open with us; talk to us and let us know if you are worried or concerned.

All schools have been asked to encourage you, as parents and carers, to download Newham's test and trace APP. As a school, we have created a QR code poster which will allow people to check in when they visit our premises. If you are struggling to download the app please access the set of resources to help you. There is a 60 second video in multiple languages, an app demonstration video, FAQs and a step by step download guide available [here](#). Please contact testandtraceapp@newham.gov.uk to sign up.

Education is now statutory again and it is, at Park, **the expectation for all children to be in every day from 21/9/20** unless they are sick. The usual sickness absence procedures will reapply so if your child is unwell please contact the school by phone or email by 8:30am stating your child's name, class and the reason for their absence. Please call every day unless you have informed us that your child will be isolating for a period of time. Please be advised that if your child falls ill with Covid related symptoms during the school day, we will call you to collect your child and we will provide support (if necessary) for you to access a test. At this point, if it arises, it is likely that we would ask any siblings to go home too. At the point of there being a positive Covid 19 case, we will speak to Public Health and we will notify you, as the community, as and when necessary in accordance with bubble interaction and likelihood of contamination.

Unfortunately, after school clubs which are run by the school will not take place until further notice; we may, however, be offering some 'catch- up' learning programmes when we gain an understanding of how much learning needs to be caught up.

Please be advised that, if your child is absent through sickness, we will be working hard to ensure that our online offer reflects the learning that the children must participate in. Our current priority is to allow the children to return to school and reconnect in order to learn well but we will be developing our online offer as we go so that we remain connected, whatever is around the corner.

Yours faithfully and respectfully,



Synopsis of content: There is a change to arrival and exit times; school will be closed on Friday 11th and Friday 18th for all children in (new) years 1-6; we encourage you to download Newham's test and trace APP and finally please take a look at our Covid 19 Risk Assessment which is on the website.

All other information which you may need is also available on the website.

We look forward to seeing you on Monday or Wednesday unless you have informed us of the need for a 4 day week.